



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

The Director

February 21, 2008

MEMORANDUM FOR CHIEF HUMAN CAPITAL OFFICERS

FROM: LINDA M. SPRINGER  
DIRECTOR

A handwritten signature in blue ink, appearing to be "LMS", written over the printed name and title.

Subject: Federally Employed Women's National Training Program

Federally Employed Women will hold their 38th National Training Program July 14-17, 2008 in Anaheim, CA. The training program is targeted towards Federal employees. The title for this year is "Moving On, Moving Up."

This three and one-half day conference qualifies as training in compliance with 5 U.S.C. Chapter 41. The training is open to all employees and will provide training and workshops over a wide range of topics ranging from career planning and workplace communications to contracting and effective use of office software.

Federal employees and managers are encouraged to review additional conference and training information when deciding to participate, such as course descriptions, costs, and schedules, at the following website <http://www.few.org/>.

Agencies are reminded that a change to 5 C.F.R. 410 on the reporting of training has become effective as of December 31, 2006. A copy of this final regulation may be found at <http://www.opm.gov/fedregis/2006/71-051006-28547-a.pdf> to help you comply.

cc: Human Resources and Equal Employment Opportunity Directors